



Blackboard Collaborate Ultra is a real-time video conferencing tool that lets you share files, share applications, and use a virtual whiteboard to interact with your students. Blackboard Collaborate Ultra opens in your internet browser, so there is no need to install any software or applications to join a session. Click on the images and titles below to access curated resources to support your Ultra experience.



## GETTING STARTED

Learn how to confirm your computer setup and compatibility, schedule a Collaborate Ultra session, copy a guest link to send to students, and add sessions to the Blackboard calendar.



## PREPARING FOR A SESSION

Step-by-step guide for setting up and preparing for a Collaborate Ultra session including adding a profile picture, preparing shared content, and session settings.



## MODERATING A SESSION

Provides a thorough overview of user roles, settings, permissions, and tools available in a Collaborate Ultra session.



## SHARING CONTENT

Steps for sharing a blank whiteboard, applications, and files within a Collaborate Ultra session.



## MODERATING BREAKOUT GROUPS

Provides information for faculty on how to moderate Breakout Groups while in a Collaborate Ultra session.



## LOCATING RECORDED SESSIONS

Once your session is complete, use this guide to find and share the recordings.



## SESSION ATTENDANCE REPORT

Explains how to view an attendance report for a prior Collaborate Ultra session.

## LOOKING FOR ADDITIONAL RESOURCES?

Visit the [Blackboard Collaborate Ultra website](#) and explore their extensive resource collection.